



Minutes International Military Testing Association (IMTA 2006)

STEERING COMMITTEE MEETING

2 October 2006, 1600hrs

British American Room

Four Points by Sheraton Hotel, Kingston, Ontario, Canada

The IMTA Steering Committee met before the 48th annual conference at 1600 hours, 2 October 2006 at the Four Points Hotel in Kingston, Ontario, Canada. Col Bernd Horn, Director of the Canadian Forces Leadership Institute, chaired the meeting.

Item 1. Welcome & Introduction

The Chairman welcomed all members. (See **Annex A** for the list of organizations present).

Item 2. Update on key details of Conference 2006

The Chairman presented an update of IMTA 2006 key details:

- a) Held at the Four Points by Sheraton Hotel on King Street in Kingston, Ontario.
- b) 175 (130 from outside Canada) registered for full conference;
- c) 87 paper presentations
- d) 6 symposiums
- e) Sponsorship from American Psychological Association Div 19 Military Psychology and RTI.

Item 3. Confirmation of 2005 minutes

The minutes were confirmed without any amendments.

Item 4. Financial report of 2005 conference (See Annex B for report)

The Chairman noted that \$20,306.51 CAD in seed money was received from Singapore for the 2006 Conference. The 2006 team hopes to hand off a similar amount of seed money to Australia. A financial report will be made available to the 2007 organizing committee.

Item 5. Membership

Attendance of Steering Committee representatives was noted and recorded (See **Annex A** for the list of attendees). There were no new requests to join the Steering Committee.

LCol de Bruijn of the Netherlands Service Center for Psychological Advice and Selection (PAS) provided a 10-minute briefing on the services available from his organization.

Item 6. Subsidization of IMTA participants

The 2006 organizing committee received many requests for subsidization to attend the conference. This issue has arisen in the past but was not seriously considered because it adds a layer of complexity to the organizing committee and due to the number of other issues involved. Several suggestions were made, including offering military accommodation, waiving the conference fee, negotiating with the hotel for free rooms and offering scholarships that nations could bid for. Those present felt that any such accommodation should be by exception and the organizing committee should make the decision. Motion not carried.

Item 7. Website Update (Francois Lescreve)

IMTA Webmaster LCol François Lescreve of Belgium informed the Committee of the recent changes to the IMTA website, including upgrading to ASP.Net 2.0, which is more secure and flexible. A new domain www.IMTA.info (a more powerful website than the current one) and 100 MB High performance space have been added. Software issues have been resolved, and the proceedings from all past conferences are being posted as they become available.

For this conference, an interface for online payments was provided, as well as an abstract upload page. It was noted that the contact database should be included on the website and that the conference team should be able to send mass e-mails from the server. Periodic surveys to automatically update the database on the website should be implemented.

The concept of a page for each member organization that includes a link to the websites and point of contact was discussed. Members requested a template to facilitate this.

Item 8. Evolution of the IMTA name (e.g. International Military Applied Research?)

The Committee discussed whether the name of the organization should be changed to better reflect the evolution of the organization to include strategic personnel aspects and the much broader research focus that is not captured in the present title. Some members felt that changing the name to include general and applied personnel research would attract more people, while others felt that changing it would be problematic for some of the newer membership in terms of funding. The Steering Committee decided not to change the name of the IMTA by a vote of 9 (against) to 6 (for). However, it was determined that, to ensure better clarity to outside individuals, and to assist in generating greater interest, a “trailer” would be added to the title – i.e., IMTA “for general and applied personnel research”.

Item 9. Harry Greer Award Selection

Although there were no formal nominations for the Harry Greer award this year, the 2006 IMTA organizing committee did nominate, and strongly endorse, LCol Francois Lescreve for this honour because of his tremendous efforts on behalf of IMTA and his continuing role as Webmaster. The Steering Committee unanimously agreed. This represents the first time in IMTA’s history that someone has received this distinguished award for a second time.

Item 10. Round-table points

Nora Matos provided information on the Performance Testing Council, an organization that is dedicated to advancing science and standards for tests and certifications based on real-world

simulations, hands-on exam items, live-system tests and practicum. The PTC holds three summits each year designed to provide the opportunity for organizations to collaborate on methods and practices, and work together to collectively solve performance based testing issues.

Item 11. Future conference timetable

- 2007: Australia
- 2008: Netherlands
- 2009: United States

Item 12. Conclusion

The Chairman concluded the meeting by inviting all to attend the Meet and Greet at Old Fort Henry after the meeting.

Annexes

A: List of attendees

B: Finance Report for IMTA 2005

IMTA STEERING COMMITTEE MEMBERSHIP
(as of 2 October 2006)

NOTE: SC attendance is noted in []

ANNEX – 1

IMTA 2006 STEERING COMMITTEE MEETING: LIST OF ATTENDEES

Member Organisation	Current Year Representative	Year Attended
AUSTRALIA Director of Defence Force Psychology Organization Psychological Research and Technology Group	Col Peter Murphy	[2005, 2006]
AUSTRIA Austrian Armed Forces Military Psychology Service	Christophe Brugger	[2005, 2006]
BELGIUM Director General Human Resources Royal Military Academy	LCol François Lescreve	[2005, 2006] [2005]
CANADA Canadian Forces Leadership Institute (CFLI) Chief Military Personnel, Director Personnel Applied Research Chief Military Personnel, Director Military Personnel Strategy Directorate of Military Human Resource Requirements	Col Bernd Horn Col Steven Eyres Susan Truscott Jim McCutcheon	[2005, 2006] [2005, 2006] [2005, 2006] [2005, 2006] [2005, 2006]
CROATIA Ministry of Defence Personal Department – Section for Military Psychology		[2005]
FRANCE Centre de Recherches du Service de Santé des Armées		[2005]
GERMANY Psychological Services of the German Armed Forces	Bernd Meinardus	[2005, 2006]
KOREA Korea Institute for Defense Analyses (KIDA)	Col Kwang-Pyo Choi	[2005, 2006]

NETHERLANDS Service Center for Psychological Advice and Selection (PAS)	LCol John de Bruijn	[2005, 2006]
Behavioural Sciences Services Centre	Dr. Renier Van Gelooven	[2005, 2006]
SINGAPORE Applied Behavioural Department of Singaporean Armed Forces	Maj Adrian Chan	[2005, 2006]
SWEDEN Swedish National Defense College – Department of Leadership and Management	Regrets 2005 and 2006	
SWITZERLAND Military Academy at ETH Zurich	Dr. Hubert Annen	[2005, 2006]
UNITED KINGDOM Ministry of Defence	Gail Walker-Smith	[2005, 2006]
UNITED STATES Defense Personnel Security Research Centre	Lynn Fischer	[2005, 2006]
Navy Advancement Centre	Mrs. Nora Matos	[2005, 2006]
US Coast Guard HQ	Regrets 2005 and 2006	
USAF Occupational Measurement Squadron	Absent with regrets 2005	
USAF Personnel Research Centre	Mr. Johnny Weismuller	[2006]

HARRY GREER AWARD RECEIPIENTS PRESENT

Name	Year Awarded
Dr Marty WISKOFF	1987

*nb: Years attended are noted in brackets in keeping with Article V (F) of the bylaws, which states: ... If a member of the Steering Committee is not contactable or should fail to send a representative to the annual Steering Committee meeting for three consecutive years, the membership of that member will be deemed to have lapsed. It will be noted and recorded at the steering committee meeting. The reinstatement of the membership will follow the same process as a new organization requesting to be a member.

INTERNATIONAL MILITARY TESTING ASSOCIATION
47th Annual Conference
7-11 November 2005, Singapore

FINAL FINANCIAL REPORT

Item	Credit In SGD	Debit In SGD	
Money from IMTA 04 Organising Team	24,374.27		
Conference Fees	107,687.29		Including payment for tour
Pre-conference workshops		6,435.00	Room charge; Teabreaks; Lunch
Steering committee meeting		452.50	Room charge; Meeting files
IBTA Reception at Pan Pacific		3,214.60	F&B; Band
Conference Hotel at Pan Pacific (8-10 Nov)		48,115.64	Room charge; Teabreaks; Lunch
SAFTI Reception		4,488.45	Catering; Decorations
Banquet at Raffles Hotel		21,281.05	Catering; Food for musicians
Participant transport		850.00	To SAFTI MI Reception & Banquet
Participant conference materials		7,256.64	Bag, File, Printed materials, Lanyard, Souvenir
Participant souvenirs		2,319.10	Keychain & Pen
Optional tour		4,240.00	
Webmaster fees		1884.51	LT COL Francois Lescreve & Paul Stanley
Sound system		800.00	For opening address
Conference proceedings CD		1,000.00	
Finance charges - eNETs Registration fee		682.50	
Finance charge for money transfer from IMTA 04 team		15.00	
Freight & Handling for IMTA 06 team publicity materials		20.00	
Postage for sending banners & CD-ROM to IMTA 06 team		64.45	

Item	Credit In SGD	Debit In SGD	
Miscellaneous		539.26	Stationary, stamps, phone card, podium logo, camera battery
Finance charge for money transfer to IMTA 06 team		55.51	Bank commission and telex fees
Money transfer to IMTA 2006 Conference team		28,347.35	
Total	132,061.56	132,061.56	